
Home Parent Aide

Purpose:

To provide assistance as needed to the Home Parent(s) to which (s)he is assigned. The Parent Aide will typically be focused on one home, but will be moved to other homes as needed.

Accountability:

While ultimately accountable to the Program Director, responsibility for the Home Parent Aide's daily guidance, assignment of work-related tasks and the supervision of those tasks is entrusted to the assigned Home Parent(s).

Essential Tasks:

- Teach, assist and supervise residents in housekeeping skills and tasks.
- Help residents learn and teach them to practice essential life skills.
- Nurture positive self-esteem and teach respect for the rights of others.
- Help to maintain an environment of discipline and safety within the home(s).
- Assist, as needed, in the planning and execution of recreational activities.
- Provide tutoring, as requested, and encourage educational development.
- Respond appropriately to specific behavior management issues.
- Transport residents, as requested.
- Attend all meetings and training exercises as required by the Program Director.
- For limited periods of time, directly and independently supervise children.
- Perform other duties/tasks as requested.

Requirements:

Must be 21+ years of age, have a valid driver's license with a good driving record and possess a high school diploma or GED. Must be able to pass initial and periodic background and record checks as required by the Missouri Division of Family Services.

Must possess the ability and desire to work within a multicultural environment where youth are experiencing difficulty in a variety of life circumstances. Must have a perceived ability to model appropriate behaviors and morals and a willingness to support and implement the mission of Coyote Hill Christian Children's Home. Must be adaptable and flexible to changing home environments and roles within the homes.

I acknowledge that I have been informed of and understand the requirements and policies regarding:

- o My **JOB DESCRIPTION** at Coyote Hill.
- o The **COYOTE HILL EMPLOYEE HANDBOOK**.

Signature: _____

Date: _____